

### 3. Contact Management

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Relationships are the foundation of successful fundraising, and GrantWave gives you a comprehensive, Outlook-similar contact management system that lets you keep track of your relationships with foundations, board members, and other nonprofits. GrantWave allows you to immediately view important information about a contact. See board affiliations, resumes, letters of support, interaction history, and more for each contact.

- Import existing contacts directly from Microsoft Outlook.
- Record the history of each interaction with your funders, board members, volunteers, and other contacts.
- Easily add and access multiple phone and fax numbers, emails, and websites for each contact.
- View a contact's affiliations, resume, hours spent (volunteer), term beginning and end (board and staff), as well as marital status, income range, age, and other details.
- Add your own notes about a contact.
- Store a contact's letters of support and instances of assistance with grants.

